

## Legal Services Agency Northern Ireland Circular – LSA/02/18

7 March 2018

Dear Practitioner,

### Email Addresses – Electronic Distribution Lists

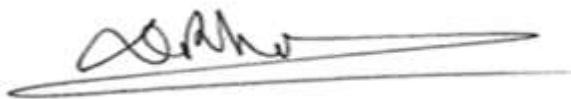
Practitioners have for some time, used dedicated email addresses to communicate with Legal Services Agency. The Legal Services Agency uses email communications to provide a pathway for the legal profession to receive up to date information on a range of issues. This type of information is normally in the form of a Circular and is issued directly to the inbox of the practitioner.

The Circulars cover a wide range of issues some of which have included notification of changes in payment dates, new contract information for interpreters and translators, changes in financial eligibility for assisted persons and the Agency opening times during public holidays, to name but a few.

To continue to provide this important service, the Legal Services Agency is reviewing and updating the electronic contact information it holds. If you are not already on the Agency's electronic distribution list and you would like to receive Circulars electronically, or if your contact details have changed and you would like them updated, please send your preferred email address to [enquiries@lsani.gov.uk](mailto:enquiries@lsani.gov.uk) **no later than Friday 23 March 2018.**

The email address you provide will **only** be used for the distribution of LSA Circulars and not for any other communication with the Agency.

Yours sincerely,



**Paul Andrews**  
Chief Executive