



Department of  
**Justice**  
An Roinn Dlí agus Cirt  
Máinnstríe O tha Laa  
[www.justice-ni.gov.uk](http://www.justice-ni.gov.uk)

**Department of Justice**  
**Records & Information Team**  
Information Services Division  
Block 5  
Knockview Buildings  
Ballymiscaw  
Stormont  
Belfast  
BT4 3SL

Telephone 028 90378617  
Email: [foi@justice-ni.gov.uk](mailto:foi@justice-ni.gov.uk)

17 July 2023

**REFERENCE: FOI\23\48**

Dear Sir,

Thank you for your request for information dated 21 June 2023 and detailed below.

1. How many gender neutral toilets do you have for your department?
2. Are cleaning staff (includes, but not limited to, all types of staff such as contractors, agency staff, permanent staff etc.) advised, directed or trained to place sanitary pads, commonly known as tampons, in the male toilets?

The Freedom of Information Act 2000 gives you two rights of access when you write to us asking for information. You have the right to know whether we hold recorded information falling in scope of your request, and you have the right to receive this recorded information subject to cost limit or exemption.

As with all NICS departments, the Department of Justice does not own or maintain our own office buildings; this is done centrally by the Department of Finance, which is also responsible for HR policy.

The Department of Finance can be contacted at [FOI@finance-ni.gov.uk](mailto:FOI@finance-ni.gov.uk)



If you are unhappy with the result of your request for information you may request an internal review within two calendar months of the date of this letter. If you request an internal review please do so in writing stating the reasons to the address above.

If following an internal review you were to remain dissatisfied you may make a complaint to the Information Commissioner and ask the Commissioner to investigate whether the DOJ has complied with the terms of the FOIA. You can write to the Information Commissioner at:

Information Commissioner  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

The Commissioner will not investigate a complaint unless an internal review procedure has been carried out.

Further details on the role of the Information Commissioner and the handling of appeals can be found at: [www.informationcommissioner.gov.uk](http://www.informationcommissioner.gov.uk)

Yours sincerely

**Records & Information Manager**

