



Department of  
**Justice**  
An Roinn Dlí agus Cirt  
Máinnystrie O tha Laa  
[www.justice-ni.gov.uk](http://www.justice-ni.gov.uk)

**Department of Justice**  
**Records & Information Team**  
Information Services Division  
Block 4  
Knockview Buildings  
Ballymiscaw  
Stormont  
Belfast  
BT4 3SL  
Telephone 028 90378617  
Email: [foi@justice-ni.x.gsi.gov.uk](mailto:foi@justice-ni.x.gsi.gov.uk)

1<sup>st</sup> February 2022

**REFERENCE: FOI\22\1**

Dear Sir,

Thank you for your request for information dated 4<sup>th</sup> January 2022 and detailed below.

*Under the Freedom of Information Act, I would like to request details of your numbers of press and communications staff.*

*This would usually mean people working within the Executive Information Service (EIS).*

*Please disclose the following, both in terms of head count and full-time equivalent (FTE):*

- 1. The number of communications/EIS staff.*
- 2. A breakdown of these staff by job description and/or job title (e.g. number of press officers, heads of press office, directors of communications, social media staff, etc) and for each, their salary bands.*

*If you are supplying this information on behalf of all government departments, please provide a breakdown of these details by each department.*

The Freedom of Information Act 2000 gives you two rights of access when you write to us asking for information. You have the right to know whether we hold recorded information falling in scope of your request, and you have the right to receive this recorded information subject to cost limit or exemption.

The information you have requested is provided below:



1. There are a total of 6 staff, all of which are press officers performing external communications functions, seconded from Executive Information Service and based in the Department of Justice which provide support across the Department and its agencies (NI Prison Service, NI Courts and Tribunals Service, Youth Justice Agency, Forensic Science NI and Legal Services Agency). There is also a member of staff based within the DoJ Press Office who supports the Department's social media output.
2. 1x Principal Information Officer salary band £52,026 - £55,685  
3x Senior Information Officer salary band £39,748 - £42,639  
2x Information Officer salary band £32,328-£33,459  
1x Deputy Principal salary band £39,748 - £42,639  
Salary bands provided are at the current Pay Scales for NICS Non Industrial Staff 1 August 2020 – 31 July 2022 which can be found at [2020/2021 pay award | Department of Finance \(finance-ni.gov.uk\)](#)

If you are unhappy with the result of your request for information you may request an internal review within two calendar months of the date of this letter. If you request an internal review please do so in writing stating the reasons to the address above.

If following an internal review you were to remain dissatisfied you may make a complaint to the Information Commissioner and ask the Commissioner to investigate whether the DOJ has complied with the terms of the FOIA. You can write to the Information Commissioner at:

Information Commissioner  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF

The Commissioner will not investigate a complaint unless an internal review procedure has been carried out.



Further details on the role of the Information Commissioner and the handling of appeals can be found at: [www.informationcommissioner.gov.uk](http://www.informationcommissioner.gov.uk)

Yours sincerely

**Records & Information Manager**

