



Department of  
**Justice**  
An Roinn Dlí agus Cirt  
Máinnstríe O tha Laa  
[www.justice-ni.gov.uk](http://www.justice-ni.gov.uk)

**Department of Justice**  
**Records & Information Team**  
Information Services Division  
Block 4  
Knockview Buildings  
Ballymiscaw  
Stormont  
Belfast  
BT4 3SL

Telephone 028 90378617  
Email: [foi@justice-ni.x.gsi.gov.uk](mailto:foi@justice-ni.x.gsi.gov.uk)

27<sup>th</sup> April 2021

**REFERENCE: FOI\21\12**

Dear Madam,

Thank you for your request for information dated 31<sup>st</sup> March 2021 and detailed below.

*I am trying to locate the Department's transparency disclosures, specifically in relation to all financial transactions spending over £500. As I have not been able to find them on the relevant website, I would be grateful if you could direct me to where these are.*

*If they are not published on the website, please consider this a Freedom of Information request for all spending over £500 by the Department on a procurement card for the calendar year of 2020*

The Freedom of Information Act 2000 gives you two rights of access when you write to us asking for information. You have the right to know whether we hold recorded information falling in scope of your request, and you have the right to receive this recorded information subject to cost limit or exemption.

The information you have requested on procurement card expenditure for 2020 is provided in the table below:



<b>1 January 2020 to 31 March 2020</b>			
<b>Month</b>	<b>Merchant Name</b>	<b>Transaction Amount - £</b>	<b>Details</b>
January 2020	Selective Travel	1,400.54	Flights
January 2020	Selective Travel	862.50	Hotels
<b>January 2020 total</b>		<b>2,263.04</b>	
February 2020	Selective Travel	791.66	Flights
February 2020	Selective Travel	939.32	Flights
February 2020	Selective Travel	921.58	Flights
February 2020	Selective Travel	1,867.06	Flights
February 2020	Selective Travel	2,092.08	Hotels
<b>February 2020 total</b>		<b>6,611.70</b>	
March 2020	Selective Travel	663.60	Flights
March 2020	Selective Travel	1,704.29	Flights
March 2020	Selective Travel	1,476.14	Flights
March 2020	Selective Travel	4,541.66	Hotels
<b>March 2020 total</b>		<b>8,385.69</b>	
<b>Total for 2020</b>		<b>17,260.43</b>	

The Department's procurement card was discontinued with effect from 1 April 2020.

If you are unhappy with the result of your request for information you may request an internal review within two calendar months of the date of this letter. If you request an internal review please do so in writing stating the reasons to the address above.

If following an internal review you were to remain dissatisfied you may make a complaint to the Information Commissioner and ask the Commissioner to investigate whether the DOJ has complied with the terms of the FOIA. You can write to the Information Commissioner at:

Information Commissioner  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire  
SK9 5AF



The Commissioner will not investigate a complaint unless an internal review procedure has been carried out.

Further details on the role of the Information Commissioner and the handling of appeals can be found at: [www.informationcommissioner.gov.uk](http://www.informationcommissioner.gov.uk)

Yours sincerely

**Records & Information Manager**

