

Freedom of Information Team

[REDACTED]
[REDACTED]

28th October 2016

REFERENCE: FOI/16/150

Dear [REDACTED]

Thank you for your request for information dated 15th September 2016 and detailed below.

I have been wanting to send a freedom of information request relating to the Council's existing contracts relating to facilities management

<i>A. Lift Service and Maintenance</i>
<i>B. Air Conditioning and Ventilation Servicing and Maintenance</i>
<i>C. Cleaning and Janitorial</i>
<i>D. Mechanical And Electrical Maintenance</i>
<i>E. Property Maintenance And Day To Day Repairs</i>

In regards to the types of contracts I have displayed above can you please send the Council's primary contracts? Or can you please send me the contracts that are above £1000.

Also, so that I understand the information you have provided to me please state information if the Council doesn't have any contract I have stated within this request.

- 1. Contract Type – Please use the list I have provided above*
- 2. Existing Supplier – Please state the supplier for each contract*
- 3. Annual Spend- Please can you provide me with the spend for each individual supplier*
- 4. Contract Duration- please note if there are any extensions period available and if so what?*
- 5. Contract Start*
- 6. Contract Expiry*
- 7. Contract Review*



8. *Contract Description- a small description of the type of services included within each contract.*
9. *Number of sites covered for each contract e.g. the Council may have a maintenance agreement with a supplier that covers several sites/buildings.*
10. *Can you also send me the contact details of the person within the Council that is responsible for each one of these contract you have submitted.*

The information requested is detailed as follows -

The DOJ is subject to central Northern Ireland Civil Service (NICS) collaborative contracts provided by the Department of Finance (DoF) and therefore is not involved in appointment of contractors covering the subjects outlined in your request.

The following link provides information on DoF collaborative contracts

<https://www.finance-ni.gov.uk/topics/procurement/access-information-current-collaborative-arrangements>

If you are unhappy with the result of your request for information you may request an internal review within two calendar months of the date of this letter. If you request an internal review please do so in writing stating the reasons to the address above.

If following an internal review you were to remain dissatisfied you may make a complaint to the Information Commissioner and ask him to investigate whether the DOJ has complied with the terms of the FOIA. You can write to the Information Commissioner at:

Information Commissioner
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

The Commissioner will not investigate a complaint unless an internal review procedure has been carried out.

Further details on the role of the Information Commissioner and the handling of appeals can be found at: www.informationcommissioner.gov.uk



If you wish to discuss this please contact the Freedom of Information Team using the contact details provided at the top of the first page. Please remember to quote your reference in any correspondence.

Yours sincerely

Freedom of Information Manager

