

Northern Ireland Judicial Pension Board

Agenda for 1st meeting

Tuesday 24 March 2015

Venue: Punter Southall Ltd, 11 Strand, London

Time: 3.30pm – 4.30pm

Attendees:

Jill Youds (Chair)
Ronnie Armour
Employment Judge Neil Drennan QC

Support staff:

Martin Moore
Paul Walsh (by teleconference)
Adele Watters (by teleconference)
Neill Woods (by teleconference)

No.	Item	Paper	Delivered by
1	Welcome	n/a	Chair
2	Conflicts of interest	n/a	Chair
3	Minutes of shadow Board meeting of 3 February 2015	Draft minutes	Chair
4	Matters arising from the minutes	Action log	Chair
5	Administrator performance and data <ul style="list-style-type: none">• Performance issues/SLA• Future format and timing of administrator reporting• Agree KPIs• Update on scheme activity	KPIs – Appendix 1 to MOJ-PS contract PS admin report Contract manager stewardship report	Punter Southall/Chair
6	Terms of reference	Draft terms of reference	Chair
7	Internal dispute resolution procedure	Draft internal	MM

		dispute resolution procedure	
8	Exercise of discretions <ul style="list-style-type: none"> • Agree discretions requiring reference to the Board • Agree protocol for making recommendations on discretions 	Paper on exercise of discretions	MM
9	Scheme implementation	n/a	AW
10	Communications	Paper on publication of information (re-issued)	MM
11	Work plan for 2015/16	Draft workplan	Chair
12	Outstanding training	n/a	Chair
13	Financial control and reporting requirements <ul style="list-style-type: none"> • Risk register • Audit responsibilities 	n/a	Chair
14	Summary of actions	n/a	Chair
15	Any other business <ul style="list-style-type: none"> • Update on amendments to regulations 	n/a	All
16	Next meeting	n/a	Chair