

## **ESTABLISHMENT OF A REGIONAL CARE AND JUSTICE CAMPUS CONSULTATION - PRIVACY NOTICE**

Data Controller Name: Department of Health  
Address: Castle Buildings, Stormont, BELFAST, BT4 3SG  
Email: [RegFacilitiesprogrammeteam@health-ni.gov.uk](mailto:RegFacilitiesprogrammeteam@health-ni.gov.uk)  
Telephone: 02890520414/ 02890378672

Data Protection Officer Name: Charlene McQuillan  
Telephone: 02890522353  
Email: [DPO@health-ni.gov.uk](mailto:DPO@health-ni.gov.uk)

Being transparent and providing accessible information to individuals about how we may use personal data is a key element of the [Data Protection Act \(DPA\)](#) and the [EU General Data Protection Regulation](#) (GDPR). The Department of Health (DoH) is committed to building trust and confidence in our ability to process your personal information and protect your privacy.

### **Purpose for processing**

The Department of Health (DoH) and Department of Justice (DoJ) have been working together to implement the recommendations of the Review of Regional Facilities for Children and Young People (2018). A joint Programme Team, hosted by DoH, is taking the work forward on behalf of both Departments. Therefore for the purpose of this consultation exercise, DoH will be the data controller for the personal data collected and processed as part of the consultation.

We will process personal data provided in response to the consultation for the purpose of informing the development of DoH and DoJ policy, guidance, or other regulatory work in respect of the Review of Regional Facilities for Children and Young People. We will publish a summary of the consultation responses and, in some cases, the responses themselves but these will not contain any personal identifiable data and will only be published in an anonymous format. We will not publish the names or contact details of respondents, but will include the names of organisations responding.

If you have indicated that you would be interested in contributing to further Department work on the subject matter covered by the consultation, then we might process your contact details for the purposes of contacting you. We will only ask for the minimum amount of data required for this purpose.

For the purpose of this consultation the only data we will process is the information provided by the individual when they respond to the consultation, as follows:

- Name;
- Contact details
- Responder group (member of public / health professional etc.); and
- Organisation name (if provided).

### **Lawful basis for processing**

The lawful basis we are relying on to process your personal data is Article 6(1)(e) of the GDPR, which allows us to process personal data when this is necessary for the performance of our public tasks in our capacity as a Government Department.

### **How will your information be used and shared?**

While summarised responses will be shared between DoH & DoJ, and will be used to inform development of DoH and DoJ policy, guidance, or other regulatory work in respect of the review of regional facilities, the personal information you supply will only be processed internally by DoH for the above stated purpose. DoH do not intend to share your personal data with any third party, or outside the EU. Any specific requests from a third party for us to share your personal data with them will be dealt with in accordance the provisions of the data protection laws.

### **How long will we keep your information?**

We will retain consultation response information until our work on the subject matter of the consultation is complete, and in line with the Department's approved Retention and Disposal Schedule [Good Management, Good Records](#) (GMGR).

### **What are your rights?**

- You have the right to obtain confirmation that your data is being [processed, and access to your personal data](#)
- You are entitled to have personal data [rectified if it is inaccurate or incomplete](#)
- You have a right to have personal data [erased and to prevent processing](#), in specific circumstances

- You have the right [to 'block' or suppress processing](#) of personal data, in specific circumstances
- You have the right to [data portability](#), in specific circumstances
- You have the right to [object to the processing](#), in specific circumstances
- You have rights in relation to [automated decision making and profiling](#).

### **How to complain if you are not happy with how we process your personal information**

If you wish to request access, object or raise a complaint about how we have handled your data, you can contact our Data Protection Officer using the details above.

If you are not satisfied with our response or believe we are not processing your personal data in accordance with the law, you can complain to the Information Commissioner at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire SK9 5AF  
[casework@ico.org.uk](mailto:casework@ico.org.uk)