

PROTECTIVE MARKING - OFFICIAL

FSNI Leadership Board Minutes

Meeting 23 June 2025

13.00pm @ PSNI Cloud Conference Room

Vision: to be a world leading provider of integrated Forensic Science Services.

Attended:	Apologies: -
Acting FSNI Chief Executive – CEO (Chair)	FSNI Corporate Secretary – CS
Non-Executive Director – NEBM	
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Acting Reporting Services Director – DoRS	
Customer & Corp Services Director –CCSD	
Lab Services & Quality Director -DoLS	
Project Atlas Manager – PAM	
Finance Manager – FM	
FSNI Principle Scientific Officer – PSO	
FSNI Business Improvement Manager – BIM	
FSNI CEO Office Manager - COM	
Head of Internal Audit - HIAS	
FSNI People Development Manager – PDO	
NICS HR	
PSNI Head of Scientific Support (HSS)	

Operational Performance and Service Delivery discussion items

1. Introduction and Apologies

The Chair welcomed all present to the meeting. Apologies received from FSNI CS.

2. Meeting Status (Quorate) and Conflict of Interest Declarations

The meeting was quorate in line with the Leadership Board (LB) Terms of Reference (ToR).

LB members were reminded of their obligation to declare any potential conflicts of interest.

No conflicts of interest declared at this meeting.

3. Directorate Supplementary Reports

3.1. Operational Directorates Performance Report

The contents of the paper were noted.

4. Pulse Dashboard

The Board noted the contents of the paper.

FSNI Discussion Papers

5. Chief Executive update (verbal)

The Chief Executive gave the Board an update on any current or emerging issues.

6. FSNI Audit and Risk Committee Meeting – Chairs Update (Verbal) – including items referred

A&RAC Chair (NXD) gave a verbal update on the earlier A&RAC Meeting.

7. SMT Representative update

BIO PSO gave an overview of the work of the Biology Team and provided an overview of the YSTR product pilot with PSNI, the collaboration with QUB in relation to the Innovation & Development Plan and highlighted the current casework and staffing.

8. FSNI Leadership Board 30/04/2025

8.1 Previous Minutes - LB meeting 30 April 2025

The minutes of the previous LB meeting held on 30 April 2025 were agreed. - **Decision**

8.2. Review of LB Action Table

The LB Action Table was reviewed. Any updates provided at the meeting have been added to the action table.

9. FSNI Finance Update

9.1 2024-25 Annual report and Accounts

Noted.

9.2 FSNI Finance Update (Verbal Update)

The Board was informed of current and potential financial issues

10. NICSHR Update

The papers contents were noted.

11. FSNI Project Atlas update

The papers contents were noted.

12. FSNI Business Plan 2025-26

The contents of the paper were noted.

13. FSNI Risk

13.1. FSNI Corporate Risk Register 2025/26

The Board noted the updates given by FSNI Directors/PMO.

13.2. Consideration of FSNI High Level Risks for escalation to DoJ

No risks were considered necessary for escalation to DoJ.

14. FSR code Action Plan

The Board noted the update.

15. FSNI Health & Safety Plan

The Board noted the plan and updates provided.

16. FSNI Communications and Engagement plan

16.1 – Communications and Education Plan

The Board noted the update.

16.2 – Stakeholder and Engagement Plan

The Board noted the update.

17. FSNI Leadership Board Effectiveness

17.1 FSNI Leadership Board Effectiveness Review

The content of the paper was noted.

17.2 FSNI LB Effectiveness Review Action Plan

The content of the plan was noted.

18. AOB

No other items of additional business were raised.

19. Key messages

- The Board agreed the Key messages from the FSNI June Leadership Board.

Meeting ended at 15.20

Date of next meeting:

- 27 August 2025
- 13 October 2025
- 03 December 2025