

PROTECTIVE MARKING - OFFICIAL

FSNI Leadership Board Minutes

Meeting 27 August 2025

13.00pm @ TA Meeting Room

Vision: to be a world leading provider of integrated Forensic Science Services.

Attended:	Apologies: -
Acting FSNI Chief Executive CEO (Chair)	FSNI Corporate Secretary - CS
FSNI Chief Executive - CEO (joined 13.18)	Lab Service & Quality Director -DoLS
Non-Executive Director–NEBM (joined 13.19)	Project Atlas Manager -PAM
Non-Executive Director -NEBM	
Acting Reporting Services Director - DoRS	
Customer & Corp Services Director- CCSD	
Lab Services – DoLS Deputy	
FSNI CEO Office Manager –COM	
FSNI Business Improvement Manager - BIM	
PSNI Head of Scientific Support - HSS	
Project Atlas - Deputy - PMD	

Operational Performance and Service Delivery discussion items

1. Introduction and Apologies

The Chair welcomed all present to the meeting. Apologies received from CS, DoLS and PAM.

2. Meeting Status (Quorate) and Conflict of Interest Declarations

The meeting was quorate in line with the Leadership Board (LB) Terms of Reference (ToR).

LB members were reminded of their obligation to declare any potential conflicts of interest.

No conflicts of interest declared at this meeting.

3. Directorate Supplementary Reports

3.1. Operational Directorates Performance Report

The contents of the paper were noted

4. Pulse Dashboard

The Board noted the contents of the paper.

FSNI Discussion Papers

5. Chief Executive update (verbal)

The Chief Executive gave the Board an update on current and emerging issues.

6. SMT Representatives update

CEO invited comment. No updates provided.

7. FSNI Leadership Board 30/04/2025

7.1 Previous Minutes - LB meeting 23 June 2025

The minutes of the previous LB meeting held on 23 June 2025 were agreed. – **Decision**

7.2. Review of LB Action Table (Paper available [here](#))

The LB Action Table was reviewed. Any updates provided at the meeting have been added to the action table.

DoRS shared the Innovation & Development Strategic Board (IDSB) June updates and asked the Board to note the RAG indicators.

Action 4348 completion date moved to 3 Dec 26 LB

8. FSNI Finance Update

8.1 FSNI Finance paper

Paper noted.

8.2 FSNI Finance Update

PROTECTIVE MARKING - OFFICIAL

The Board was informed of current and potential financial issues

9. FSNI Business Plan 2025-26

The contents of the paper were noted. Members were encouraged to make continuous updates to the plan to ensure it stays reflective.

10. FSNI Risk

10.1. FSNI Corporate Risk Register 2025/26

The Board noted the updates given by FSNI Directors/PMD.

10.2. Consideration of FSNI High Level Risks for escalation to DoJ

No risks were considered necessary for escalation to DoJ.

11. FSNI Project Atlas Update

The Board noted the update provided.

12. FSNI Accommodation Plan update

CCSD provided a verbal update of the paper provided. CCSD was asked to clarify current status and an Action was agreed by the Board for CCSD.

13. FSNI Extension to (ETS) Scope Plan Update

The contents of paper were noted.

14. FSNI Health & Safety Plan

The Board noted the plan and updates provided.

15. Business Continuity Plan Test report

CCSD provided an overview and the Board noted the paper.

16. AOB

PROTECTIVE MARKING - OFFICIAL

- Two items of additional business were raised –
 - Operations Pegasus
 - Thanks to the outgoing acting CEO

17. Key messages

- The key messages from the August meeting were agreed by the Board

Meeting ended at 15.56

Date of next meeting:

- 13 October 2025
- 03 December 2025