



Department of
Justice
An Roinn Dlí agus Cirt
Mánnystrie O tha Laa
www.justice-ni.gov.uk

Department of Justice
Records & Information Team
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Email: foi@justice-ni.gov.uk

30 July 2024

REFERENCE: FOI\24\82

Dear Sir,

Thank you for your requests for information dated 01 July 2024 and 05 July 2024 detailed below.

Request – 01 July 2024

Any notes and minutes made by DOJ officials and also the Minister in relation to any meetings with the Northern Ireland Public Sector Alliance on 20th June 2024.

Response

A copy of the note of the meeting on 20 June 2024 is attached.

Request – 5 July 2024

Please advise of the Minister's actual hours of work in the course of official duties strictly related to their role as minister on 1st 2nd and 3rd July 2024. Details of meeting times also start times and finish time. Also details of postponed or deferred meetings and the reason for same

Response

The Department does not retain records of the time spent by the Minister working on Departmental business.

The Minister had meetings on Monday 1st – Wednesday 3rd July as follows:

1st July - 8.30am, 9.00am, 12.30pm and 2.30pm

2nd July - 11.00am and 4.15pm

3rd July - 10.00am, 10.45am, 1.30pm and 2.00pm

The Minister also responded to an Urgent Oral Question in the Assembly at 2:30 pm on 2nd July.

Records are not retained of times when the meetings ended. There is no record of any postponed or deferred meetings.

The Freedom of Information Act 2000 gives you two rights of access when you write to us asking for information. You have the right to know whether we hold recorded information falling in scope of your request, and you have the right to receive this recorded information subject to cost limit or exemption.

If you are unhappy with the result of your request for information you may request an internal review within two calendar months of the date of this letter. If you request an internal review please do so in writing stating the reasons to the address above.

If following an internal review you were to remain dissatisfied you may make a complaint to the Information Commissioner and ask the Commissioner to investigate whether the DOJ has complied with the terms of the FOIA. You can write to the Information Commissioner at:

Information Commissioner
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

The Commissioner will not investigate a complaint unless an internal review procedure has been carried out.

Further details on the role of the Information Commissioner and the handling of appeals can be found at: www.informationcommissioner.gov.uk

Yours sincerely

Records & Information Manager