

17 May 2024

REFERENCE: FOI/24/48

Dear Sir

Thank you for your request for information dated 18th April 2024 and detailed below.

Please can you respond to the following request for information.

The details I require are:

Spend on Office supplies and associated products for the below financial years.

1st April 2022 – 31st March 2023

1st April 2023 – 31st March 2024

Start date & duration of Contract?

Is there an extension clause in the contract and, if so, the duration of the extension?

Has a decision been made yet on whether the contract is to be either extended or renewed?

Who is the senior officer (outside of procurement) responsible for the contract?

Name of Incumbent Supplier?

How long have you traded with them?

If you publish your register of contracts and purchasing, can you please provide a website link.

In addition, can you confirm if you have a contract in place for Tail End Spend.

The Freedom of Information Act 2000 gives you two rights of access when you write to us asking for information. You have the right to know whether we hold recorded information falling in scope of your request, and you have the right to receive this recorded information subject to cost limit or exemption.

The Department of Justice spend on office supplies and associated products during the 2022-23 and 2023-24 financial years is shown in the table below:

	2022-23	2023-24
Spend on office supplies and associated products	£92,660	£83,499

In relation to the rest of the information requested, this is not held by the Department. Contract details are held by the Department of Finance (DoF), Central Procurement Directorate. If you have not already done so you may wish to contact DoF at foi@finance-ni.gov.uk

If you are unhappy with the result of your request for information you may request an internal review within two calendar months of the date of this letter. If you request an internal review please do so in writing stating the reasons to the address above.

If following an internal review you were to remain dissatisfied you may make a complaint to the Information Commissioner and ask him to investigate whether the DOJ has complied with the terms of the FOIA. You can write to the Information Commissioner at:

Information Commissioner
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

The Commissioner will not investigate a complaint unless an internal review procedure has been carried out.

Further details on the role of the Information Commissioner and the handling of appeals can be found at: www.informationcommissioner.gov.uk

Yours sincerely

Freedom of Information Manager