



Department of
Justice
An Roinn Dlí agus Cirt
Máinnystrie O tha Laa
www.justice-ni.gov.uk

Department of Justice
Records & Information Team
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22 March 2024

REFERENCE: FOI24\23 - INDEPENDENT MONITORING BOARD RECRUITMENT PROCESS

Dear Sir,

Thank you for your request for information dated 26th February 2024 and detailed below;

IMB recruitment process - Please advise the frequency the above is undertaken and when was the last review done.

The Freedom of Information Act 2000 gives you two rights of access when you write to us asking for information. You have the right to know whether we hold recorded information falling in scope of your request, and you have the right to receive this recorded information subject to cost limit or exemption.

The information you have requested is provided below:

Applications to join the IMB can now be submitted at any time. Those applications will be considered in May and November as appropriate.

As the Minister indicated in her recent letter to you, prior to each competition to appoint IMB members a review is undertaken to examine the process and consider any appropriate amendments, including examining the criteria, role and person specification, the questions for the application form and interview, as well as considering any lessons learnt from previous competitions. The most recent review took place in February 2024.

If you are unhappy with the result of your request for information you may request an internal review within two calendar months of the date of this letter. If you request an internal review please do so in writing stating the reasons to the address above.

If following an internal review you were to remain dissatisfied you may make a complaint to the Information Commissioner and ask the Commissioner to investigate whether the DOJ has complied with the terms of the FOIA. You can write to the Information Commissioner at:

Information Commissioner
Wycliffe House
Water Lane
Wilmslow
Cheshire
SK9 5AF

The Commissioner will not investigate a complaint unless an internal review procedure has been carried out.

Further details on the role of the Information Commissioner and the handling of appeals can be found at: www.informationcommissioner.gov.uk

Yours sincerely

Records & Information Manager