

Woodlands Juvenile Justice Centre Privacy Notice

 **Data Controller Name:** Department of Justice (Youth Justice Agency)

 **Address:** 1 Mosswood Close, Mosswood Avenue, Rathgael Road, Bangor BT19 1TA

 **Telephone:** 02891 854600

 **Email:** info@yjani.gov.uk

Woodlands JJC – How We Use Your Information:

Woodlands Juvenile Justice Centre (JJC) is a safe and caring place for young people sent here by the court or police. We collect and use personal information about you. The law says we must explain why we do this and how we use it for law enforcement purposes.

HOW ?

Why we use your information:

We use your personal information to: Keep

- you safe, healthy, and cared for
- Help you learn and do well in education
- Support you to make better choices
- Treat you and your family fairly
- Help you stay in touch with family and prepare to return home

WHY ?

What information we collect:

We may collect:

- Your name, age, and contact details
- Information about your family, health, and school
- Details about court cases or sentences

WHAT ?

You don't have to give us everything – some details are your choice.

We get this information from the courts, police, health and education services, your family, and you.

Who we share it with:

We may share your information with:

- ♦ Courts, police, and prison staff
- ♦ Social workers and support services
- ♦ Schools and training groups
- ♦ Doctors or other health workers
- ♦ Government staff (for example for inspections or research)

WHO?

We only share what's needed and keep your data safe

Your rights:

You have the right to:

- ♦ See the information we have about you
- ♦ Ask us to fix anything wrong
- ♦ Ask us to delete or stop using your data (in some cases)
- ♦ Ask us not to use computers to make decisions about you



If you're unhappy, you can contact our Data Protection Officer:

Data Protection Officer Name: DOJ DPO

Telephone: 02890378617

Email: DataProtectionOfficer@justice-ni.gov.uk

If you are still not happy, you have the right to lodge a complaint with the Information Commissioner's Office (ICO):

Information Commissioner's Office

Wycliffe House

Water Lane

Wilmslow

Cheshire

SK9 5AF

Tel: 0303 123 1113

Email: casework@ico.org.uk

<https://ico.org.uk/global/contact-us/>